

**CITY OF GROVE CITY**

4035 Broadway
Grove City, Ohio 43123
(614) 277-3000
Fax (614) 277-3011
www.ci.grove-city.oh.us

**PLAT APPROVAL
APPLICATION
FEE \$50.00**

Date Submitted _____

PROJECT INFORMATION

PROJECT NAME		
PROPERTY LOCATION/ADDRESS		
PARCEL TAX ID #		
PROPERTY OWNER('S)		
MAILING ADDRESS		
DAYTIME TELEPHONE ()	FAX NUMBER ()	E-MAIL

APPLICANT/AGENT

NAME OF APPLICANT		
MAILING ADDRESS		
DAYTIME TELEPHONE ()	FAX NUMBER ()	E-MAIL
DESIGNATED CONTACT PERSON		DAYTIME TELEPHONE ()

I, _____, the applicant or the applicant's duly authorized agent, have read and understand the contents of this submittal. The information contained, including attached exhibits, is complete and true/correct, to the best of my knowledge.

Site visits to the property may be necessary by City representatives. The Owner/Applicant hereby authorizes representatives to visit and/or photograph the property described in this application.

Signature of Applicant _____ Date _____

Signature of Owner _____ Date _____

FOR OFFICE USE ONLY

DATE RECEIVED	PAYMENT RECEIVED/AMOUNT	CHECK NUMBER
RECEIVED BY		DATE SCHEDULED FOR PLANNING COMMISSION
PROJECT ID #		PLANNING COMMISSION ACTION APPROVED _____ DISAPPROVED _____

THE CITY OF GROVE CITY

PLAT APPROVAL APPLICATION CHECKLIST

Per Section 1101.07 (i), *"In order to be heard by Planning Commission, a fee of \$150.00 for a Preliminary Development Plan or \$300.00 for a Development Plan or \$50.00 for a Plat, payable to the City of Grove City for deposit in the General Fund, shall accompany the application or petition. This fee is for the purpose of defraying the costs of plan review, legal, legislation, notices, official publications required by the City and any other incurred costs and shall not be refundable even though the application is disapproved by the Planning Commission or Council."*

Please submit eighteen (18) copies of the following information in addition to the \$50.00 Plat Approval fee two (2) weeks prior to the Planning Commission meeting you wish this application to be considered. Please be advised that plans must be folded and no application shall be considered complete without the proper fee.

Place all the following information on a scaled drawing 24"x 36" sheet.

- ___ (1) The boundary of the development based on an accurate transverse with dimensions in feet and hundredths of feet, and bearings in degrees, minutes, and seconds;
- ___ (2) The municipal, township, county, section or adjacent property lines accurately tied to the lines of the subdivision by distances and bearings;
- ___ (3) The radii, central angles, points of curvature, tangent bearings and lengths of all chord dimensions;
- ___ (4) All lot lines with accurate dimensions in feet and hundredths of feet, and bearings in degrees, minutes and seconds;
- ___ (5) An accurate location of all monuments and of all iron pins to be set on street curves;
- ___ (6) The exact location, width and name of all existing streets, easements and public lands;
- ___ (7) The name and location of the development;
- ___ (8) The names of owners;
- ___ (9) The date, north arrow, and scale of plat. The scale shall be one inch equals fifty feet or a larger scale;
- ___ (10) The names and deed book references of adjacent property owners;
- ___ (11) An accurate boundary data of any areas to be dedicated or reserved for public use, with the purpose designated thereon, and of any area to be reserved by deed covenant for the common use for all property owners;
- ___ (12) A certificate by a registered land surveyor that the premises covered by the plat have been surveyed, that the plat is correct and that the monuments shown on the plat will be set in accordance with Section 1101.051;
- ___ (13) A notarized certification by the owner or owners of their adoption of the plat and the dedication of streets and other public areas to public use as is shown on the plat;

___ (14) Signature Block as follows:

Mayor	_____
Planning Commission Chair	_____
City Engineer	_____
Director of Public Service	_____

___ (15) Signature Block, with space for ordinance number, signature and certification of the Clerk of Council as to the approval and acceptance by City Council:

Approved and accepted by Ordinance Number _____, passed this day of _____, _____, wherein all areas shown dedicated hereon are accepted by the Council of the City of Grove City	
Clerk of Council	_____

___ (16) The space for notation if transfer by the County Auditor and recording by the County Recorder;

___ (17) A reproduced cloth print of the plat, as recorded, shall be furnished to the Engineer within thirty days after recording and prior to the beginning of the construction of any streets and utilities.